

Schedule of payments for authorisation

Prepared for: Kettleburgh Parish Council
Prepared by: Richard Green, Interim Clerk and RFO
Prepared on: 15 September 2026
For meeting on: 16 September 2026
Agenda item: 26/61(d)

Payee	Details	Amount (net)	VAT	Total	Power
SALC	Invoice 31662 – Fee for internal audit 2025/26	£189.00	£37.80	£226.80	Accounts & Audit Regulations 2015, reg. 5
R Booth	Reimbursement of M365 subscription (8/26 + 9/26)	£22.68	£4.54	£27.22	LGA 1972, s.142
R Green	August salary	£329.22	£0.00	£329.22	LGA 1972, s.112
R Green	Home working allowance and expenses - <i>Home-working allowance (June and July) - £26.00</i>	£26.00	£0.00	£26.00	LGA 1972, s.112
C Clow	Invoice 1911 – Bus shelter cleaning 21 July	£25.00	£0.00	£25.00	LG(MP)A 1953, s.4
				£634.24	

Authorised on: 16 September 2026

Authorised by: _____

Signature: _____